

ZANU PF COMMISSARIAT DEPLOYMENT PLAN FOR THE PRIMARY ELECTIONS SET FOR 29 APRIL 2018

INTRODUCTION

1. The Commissariat Department intends to deploy ten (10) teams made up of four hundred and twenty (420) vehicles to carry out the Party Primary Elections earmarked for 29 April 2018. This is in preparation for the forthcoming 2018 harmonised general elections. The programme is planned to run for three days as from 28 – 30 April 2018 for the purpose of fulfilling a democratic electoral process throughout the country. Elections will be carried out at Political District Polling Centres. Elections teams will deploy to Provincial Management Centres on Saturday 28 April 2018 to occupy District Polling Centres. On Sunday 29 April 2018 all Polling Centres will open at 0700hrs and close at 1730hrs on the same day. The third day is meant to collect election residue and withdraw back to Party Headquarters. Elections officers to spearhead the elections process will be drawn from Party HQ and supported by local leadership from all the Provinces.

DEPLOYMENT PLAN IN OUTLINE

SUPERVISORY TEAM

Lt Gen (rtd) EA Rugeje
Comm Simbi Mubako, Prof
Comm Joshua Mzamba
Comm Tinaye Chigudu
Comm Charity Manyeruke, Prof
Comm Ngwabi Bhebhe
Comm Ngwabi Bhebhe
Comm Cecilia Paradza
Comm Irene Mutumbwa
Comm Zenzo Nsimbi, Amb

ELECTIONS MANAGEMENT CENTRE

Cde D Dzora
Cde IAF Chairuka
Cde RM Magumise

Cde D Mlhope
Cde C Zvirikuzhe
Cde D Musukuma
Cde B Mandengu
Cde G Chipanga
Cde N Mandeya
Cde B Nyamandi
Cde N Bakasa
Cde L Jonga
Cde G Chirumhanzu

PROVINCIAL TEAM LEADERS

Midlands Province

Cde Ezekiel Zabanyana 0773029157

Matabeleland South Province

Cde Obert Dube 0712869896

Mashonaland East

Cde Kizito Kuchekwa 0772994204

Masvingo

Cde Munyaradzi Machacha 0772328233

Mashonaland Central

Cde Ethaton Shungu 0712862317

Mashonaland West

Cde Sydney Nyanungo 0713317249

Matabeleland North

Cde Henry Muchena 0717771090

Manicaland

Cde Herbert Madondo 0712806800

Bulawayo

Cde George Nare 0712311058

Harare

Cde Tsitsi Sakonda 0712874441

2. Each constituency will have two vehicles whose duty will be to drop and pick polling sub-teams at polling points. Each polling sub-team at a polling point will comprise of the following:

- a. Presiding Officer as the person in charge (From Party HQ).
- b. One officer in charge of the Voter's Roll.
- c. One officer in charge of the ballot papers.
- e. Two police officers one inside the polling stations and another outside.

3. Voting points will be at the District Centres as identified and recommended by the local Provincial leadership for each constituency. In order to minimize walking distances, Provinces are directed to provide transport to ferry voters to the District Polling Centres. The Provincial Chairpersons have been allocated fuel to cover this exercise.

4. Polling Teams are supposed to occupy and set up their polling stations on Saturday 28 April 2018 and must make sure that the following items and systems are in place:

- a. Voter registers (Cell registers).
- b. Ballot boxes x 6 per polling centres.
- c. At least four tables and six chairs.
- d. Exercise books x 4 to record the voting process.
- e. Cell phones and calculators for data collation and communication.
- f. Ball point pens x 8, notebooks x 4 and a pack of envelopes x 20.
- g. Party Headquarters staff to prepare packaged ballot papers according to the respective Wards, Constituency, Admin District and Province respectively. The appropriate voters rolls (cell registers must be collected and signed for by the presiding officer who is the team leader per Province.
- h. Party HQ to provide ballot boxes, packaging material e.g cardboard boxes, rope, magic markers, tying rope, glue and cello tape.

MOVEMENT PLAN

5. The movement plan is outlined below:

Ser	Day and Date	Activity	Comments/Remarks
(a)	(b)	(c)	(d)
1	Day 1: 28/04/18	All teams travel to their Provinces and deploy to respective Constituencies and set up Polling Centres and Constituency Management centres	Provincial leadership to meet visiting Elections Teams and hold Election coordinating meetings and provide the necessary support.
2	Day 2: 29/04/18	Polling Stations open at 0700hrs. Supervisory teams, monitoring and observers move from Polling Stations to confirm progress of the process. After counting the results of elections are ferried to constituency Management Centres	Presiding Officers count votes, collect data and collect All the results election residue and report to constituency Management Centres. Polls close 1730hrs
3	Day 3: 30/04/18	Polling Teams travel to Provincial Management Centres to surrender results, elections reports and residue before travelling back to Party HQ.	Provincial Presiding Officers report to National Elections Commission and proceed with results to Party HQ for official announcement.

NB: All teams are advised to constantly communicate with their Provincial Presiding officers and keep them updated on all developments. Constituency Management Centres can only announce results after clearance with the Provincial Presiding officer.

POLLING PROCEDURES AND OFFICERS

6. The elections will be held at the usual **PARTY DISTRICT MEETING CENTRES** as determined by the number of Party Political Districts in each Province which are as follows:

a.	Harare	-	231
b.	Bulawayo	-	108
c.	Mash Central	-	403
d.	Mash East	-	390
e.	Mash West	-	354
f.	Manicaland	-	408
g.	Masvingo	-	431
h.	Mat North	-	191
j.	Mat South	-	170
k.	Midlands	-	563
Total			3249

7. **Who is at Polling station.** At every polling station there should be a Presiding Officer, three (3) Polling Officers, two Police Officers, Polling Agents representing candidates and observers. The Presiding Officer will be overallly in charge of the station supported by three polling officers responsible for checking voters identification, entry into the station, confirming the voters names in the voters role, allocation of the ballot papers and monitoring the ballot boxes. One police officer will be manning outside the voting room while the other will be providing security inside. Polling Agents represent contesting candidates and monitor the voting process while Elections Commissars and other election observers are witnesses to the pre-election, the polling and the post election period. For this Primary Election, take note that Party HQ will deployed Elections Commissioners to do the observation and monitoring. Only two Polling Agents may be appointed by a candidate in this election at each Polling Station.

8. **Documents Required to be Brought for Voting at this Primary Election.** The primary document for identifying voters will be national registration document:

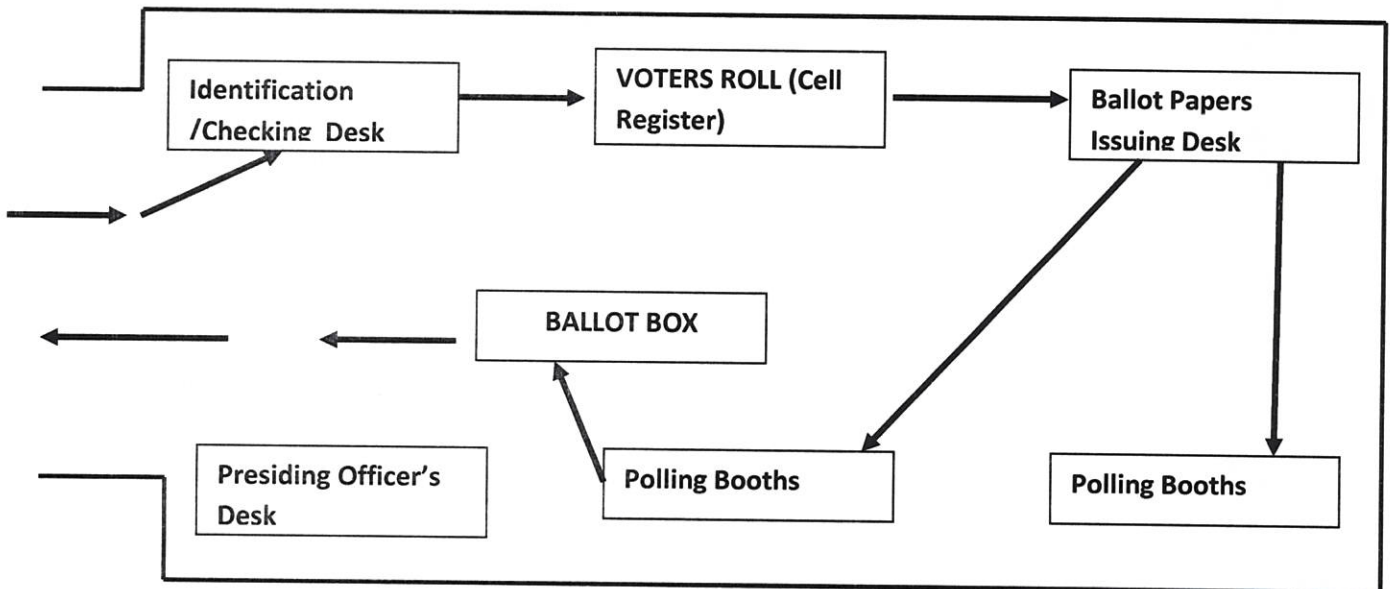
- a. National Registration Identity Card.
- b. Valid Passport with a National Registration Number.

c. Proof of BVR receipt.

9. **Rules that Apply in the Polling Station.** The few common sense rules which apply in the polling station are:

- a. On entering the polling station the voter must produce a suitable identity document.
- b. The voter's details must be checked in the voters role (the cell register).
- c. The voter will then receive ballot papers for the posts being contested bearing the names of the aspiring candidates and proceed to the booth to vote. The booth should be situated well away from the officials conducting the poll to ensure privacy.
- d. The ballot box should be always under the supervision of a Polling Officer towards the exit of the polling station. The suggested layout of a Polling Station is illustrated diagrammatically below:

Diagram:



10. **Secrecy of the Ballot.** Voting in this Party Primary Election is by secret ballot. The electorate's confidence in this electoral process depends a lot on secrecy of the ballot and the electorate's perceptions that one will never know who they voted for. The names

of all the duly nominated contesting candidates are printed on the ballot paper in alphabetic order of surnames.

11. **The Blind, Disabled and Illiterate.** Upon request, blind, disabled and illiterate voters will be assisted to vote by a person of their choice whom they trust. A Presiding Officer and a Police Officer will accompany them to the booth to ensure that the X is placed the voter really wants. No one is allowed to divulge whom the assisted person voted for – the vote is secrete.

12. **Spoilt Ballot Papers.** If a voter inadvertently spoils a ballot paper before dropping it into the ballot box, he or she may surrender it to the Presiding Officer who will issue a new ballot paper and endorse the surrendered ballot paper as "CANCELLED". The unused and spoilt papers must be placed into packets and accompanied by a statement made by the Presiding Officer concerning the total number of ballot papers entrusted to him and accounting for them.

13. **Close of Poll.** Immediately at 1730hrs the Presiding Officer closes the poll and in the presents of all officers and agents seals the ballot boxes

14. **Counting and Announcement of Results.** The only person allowed to witness the counting of voters are; the Presiding and Polling Officers, Election Agents and Observers, Contesting Candidates and Police Officers. In this primary election, results are only announced at Constituency Management Centres after advising and being authorized by Provincial and National Management Centres. The overall results are officially announced at Party HQ only and no where else.

15. **Results of the Poll.** Immediately after counting the votes the Presiding Officer must send a statement of results to the constituency Management Centre indicating:

- a. The total number of voters recorded.
- b. The number of voters recorded in favour of each candidate.

- c. The comparative number of votes in hierarchical order registered by contestants down to the lowest, indicating percentage of the outcome

16. **Transportation of Ballot Boxes.** After closing the poll, ballot boxes are accompanied to the Constituency or Provincial Management Centre by the Presiding and Polling officers, the Police and Election Agents to make sure nothing untoward happens on the way. The election residue must be properly packed and send to Party Headquarters for safe keeping in case of petitions that might arise after the announcements of results.

OVERALL SUPERVISION AND REPORTING SYSTEMS

17. **The Election Commission.** The recently appointed members of the Elections commission headed by the National Political Commissar will constitute the overall supervisory team. The Elections Commissioners will be individually deployed in the ten (10) different Provinces to monitor, observe and supervise the Party Primary elections under the guidance of the National Political Commissar. Provincial Elections officers will receive reports from the Constituency Presiding Officers, as they get the same down from Presiding Officers at Polling Stations.

COORDINATING MEETINGS

18. **Briefing Provincial Chairpersons.** All Provincial Chairmen must report at HQ not later than 1000hrs on Friday 27 April 2018 for the purpose of attending a coordinating meeting with Provincial Presiding Officers and the Party HQ Commissariat Staff before the final deployment. The Commissariat Department must set up a National Elections Management Center and likewise the Provinces and the Constituencies must set up their Elections Management Centres.

ADMINISTRATION AND LOGISTICAL SUPPORT

19. The Departments of Administration and Finance are to provide the necessary support to the deployed teams. The support should cover accommodation, food, T&s and fuels and lubricants. The deployed Teams will be composed of two thousand (2000) officers from Commissariat Party HQ supported by another two thousand (2000) officers from local Provinces to be visited. While Elections Commissioners and officers from Party HQ will require full board according to the recommended scales from Administration and Finance, the local officers from Provinces will only require daily feeding provisions. It is requested that Administration and Finance departments consider providing those numbers of officers shown on Annex A to this deployment plan. The Administration and Finance departments should therefore, workout the actual amounts required to cover each individual on this exercise. The list of names for Elections Commissioners and Party HQ Officers deployed on this exercise is shown on Annex B to this deployment plan.

CONCLUSION

20. The ZANU PF Primary Elections exercise can only succeed, if all participants involved in this deployment work as a unified, dedicated and disciplined force. There is need for continuous and consistent communication between Party HQ Staff and Provincial Party leadership during these early stages of our National Primary Elections and campaign in order to register a resounding success during the forthcoming 2018 general elections.

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SECRETARY FOR COMMISSARIAT